



ORE CITY

Independent School District

2024-2025 PAYROLL SCHEDULE

PAY DATE	PERIOD BEGINS	PERIOD ENDS	DUE TO BUSINESS OFFICE
August 15, 2024	6/30/2024	7/27/2024	August 5, 2024
September 13, 2024	7/28/2024	8/31/2024	September 6, 2024
October 11, 2024	09/01/2024	9/28/2024	October 3, 2024
November 15, 2024	9/29/2024	10/26/2024	November 1, 2024
December 13, 2024	10/27/2024	11/23/2024	December 4, 2024
January 15, 2025	11/24/2024	12/21/2024	January 7, 2025
February 13, 2025	12/29/2024	2/1/2025	February 5, 2025
March 7, 2025	2/2/2025	3/1/2025	March 3, 2025
April 15, 2025	3/2/2025	4/5/2025	April 9, 2025
May 15, 2025	4/6/2025	5/3/2025	May 7, 2025
June 13, 2025	5/4/2025	5/31/2025	June 5, 2025
July 15, 2025	6/01/2025	6/28/2025	July 3, 2025
August 15, 2025	6/29/2025	7/26/2025	August 5, 2025
September 15, 2025	7/27/2025	8/30/2025	September 4, 2025

All payroll documents to be paid or to make changes should follow the above schedule.

Absence from duty forms should be turned in weekly regardless of the schedule.

Time Clock Time Sheets should be turned in monthly in respect to the above date ranges and due dates.